

Joining instructions

National Conference 2017

25 – 27 April 2017

The Brighton Centre



Venue and arrival

Name and address of venue:

Brighton Centre
King's Road
Brighton
East Sussex
BN1 2GR

0844 847 1515

<http://brightoncentre.co.uk/>

What time does registration start?

Monday

If you're arriving on Monday you can beat the Tuesday morning queues! Delegates who are arriving the day before can register at the **Hilton Brighton Metropole between 4pm and 9pm** on Monday, so you can enjoy a lie-in on Tuesday morning!

The Hilton is on the seafront, about a 1 minute walk from The Brighton Centre where the conference will be held. The address is Kings Road, BN1 2FU. The registration desk will be located in the hotel reception.

Tuesday

On Tuesday 25 April, registration will be open in the **Brighton Centre from 9am**.

First time delegate training takes place before the start of conference at 10am and 11am. If you wish to attend one of these sessions please make sure you arrive with enough time to register.

Where should I go when I arrive?

Please use the main entrance to the Brighton Centre where you will be directed to registration.

If you are attending the conference as an Observer or a Balcony Visitor you can use our Express Check-in – please ask a member of NUS staff (in the navy blue t-shirts) which desk to go to.

Is there somewhere I can store my coat and bag?

There is a cloakroom where you can leave your luggage and other belongings for £1 per item.

Will overnight accommodation be provided?

If you registered before noon on Friday 10 March your accommodation will be included. Anyone who registered after this date was advised they will need to arrange accommodation directly.

If you would like details of your hotel accommodation, please telephone the Accommodation Team at Innov8 on 0844 887 1550 or email accommodation@innov8-conferences.co.uk

Are meals and refreshments provided?

Accommodation arranged by the NUS will include breakfast for the following morning. All dietary requirements received through online registration have been passed to the hotels. If you have any questions during your stay about what is suitable for you to eat, please speak to a member of hotel staff.

All other meals, snacks and refreshments will need to be organised individually.

What time will the event finish?

The conference formally closes at 2pm on Thursday 27 April. The outgoing officers will then do their leaving speeches which are expected to last until no later than 4pm.

Do I need to bring anything with me?

Parent/Guardian consent form if under 18.

A signed Enabler Protocol if you are being accompanied by an enabler.

A tablet or mobile device if you have one.

Some paper and a pen if you wish to take notes.

Will I be given any conference documents at the event?

There will be one copy of the following documents per delegate:

- CD4 Order Paper and Fringe Guide
- CD10 Final Proposals, Amendments and Ordinary Motions- B&W

You will be shown where to collect these on the day.

All other Conference Documents can be viewed online via the [website](#). You can also download the event app, which you download by following instructions on page 5 of this document.

If you require hard copies of the other Conference Documents, please print these off and bring them with you. All Conference Documents can be viewed and downloaded here:

<http://conference.nusconnect.org.uk/what-s-on/agenda-and-papers>

Accessible printing requests

If you have requested accessible formats as part of your access requirements, please notify the staff when you register.

Where can I find out more about what happens at National Conference?

You can find some useful tools, information and guides to National Conference on the [Conference Hub](#)

There is also a useful election webinar here on YouTube: <https://youtu.be/xKyL4nFGLeI>

What should I do if I have a problem while I'm at the event?

NUS staff will be available on the Information Point for the duration of conference hours. You can visit the desk or ring them on the conference phone - 07980 845639.

Adjacent to Conference Floor in the West Bar there is a space where the Access and Safeguarding team will be on-hand to offer support to delegates during conference hours.

If you experience a medical emergency outside of conference hours, please dial 999 as you would usually. You may wish to ring your hotel reception for assistance.

Additional info

How do I download the National Conference app to my device?

The National Conference 2017 app is now available to download and is the best way for you to plan and make the most of your time at Conference. With the mobile guide, you'll be able to plan your visit, create a personal schedule so you get the most out of the event and have up-to-date information at your fingertips.

Get the guide here: <https://guidebook.com/g/nusnc2017>

Android and iOS users:

- Tap the "Download" button to download the free Guidebook app
- Open Guidebook and you can find our "National Conference 2017" guide
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Please note this app is updated regularly and may be subject to changes.

Accessibility around Brighton

Brighton and Hove Council have published a range [of information on accessibility in the city](#). Below are links to key information:

[General information on things to do](#)

[Accessible attractions](#)

[Accessible food and drink](#)

[City Centre walking map with locations of dropped kerbs](#)

[Accessible public toilets](#)

Leisure facilities

Alive Fitness | 25-27 Castle Street, BN1 2HD | 07:30-21:00 | www.alivehealth.co.uk

Prince Regent Swimming Complex (and gym) | Church Street, BN1 1YA | 06:30-22:00 |

[http://www.freedom-](http://www.freedom-leisure.co.uk/centres.asp?section=659§ionTitle=prince+regent+swimming+complex)

[leisure.co.uk/centres.asp?section=659§ionTitle=prince+regent+swimming+complex](http://www.freedom-leisure.co.uk/centres.asp?section=659§ionTitle=prince+regent+swimming+complex)

Queen's Hotel Leisure Club | 1-3 King's Road, BN1 1NS | 06:30-22:00 |

www.queenshotelbrighton.com/leisure-club

The Gym Brighton Madeira Drive | The Terraces, BN2 1AY | 24 hours | www.thegymgroup.com

Purchasing your own refreshments

Accommodation arranged by the NUS will include breakfast for the following morning. All other meals will need to be organised individually.

There are a number of retail outlets within the Brighton Centre where a range of snacks, hot and cold drinks, and meal deals can be purchased. We have agreed a number of meal deals with the Brighton Centre:

- Packed lunch - wedge sandwich, packet of crisps, piece of fruit and a bottle of mineral water - £6.50
- Jacket Potato and a bottle of mineral water (cheese, beans or coleslaw served with a side salad) - £6.00
- Homemade sausage roll with a regular Tea or Americano - £4.70
- Hot bap of the day and a bottle of water - £7.00

All the catering outlets at the Brighton Centre take card and can accommodate for a variety of dietary needs including vegetarian, vegan and gluten free. Full dietary and allergen information is available at each outlet.

There are hundreds of restaurants in the local area, a few recommendations below. For further information please go to <http://www.visitbrighton.com>.

Italian

Pizza Express | 22 Prince Albert St | The Lanes | BN1 1HF | www.pizzaexpress.com (40% student

discount Monday & Tuesday, 20% student discount Wednesday & Thursday)

Pizza Hut | 2 Dyke Road, BN1 3FE | 11:00-21:00 | www.pizzahut.co.uk (20% student discount)

Vegetarian/Vegan

Terre a Terre | 71 East Street, BN1 1HQ | 12:00-22:30 | <http://www.terreaterre.co.uk>

Food for friends | 17-18 Prince Albert Street, BN1 1HF | 12:00-22:00 | <http://www.foodforfriends.com>

Alcampo Lounge | 84-86 London Road, BN1 4JF | 09:00-23:00 | <http://thelounges.co.uk>

Foodilic | 60 North Street, BN1 1RH | 08:00-21:30 | <http://www.foodilic.com>

Curry Leaf Café | 60 Ship Street, BN1 1AE | 12:00-15:00;18:00-10:30 | <http://www.curryleafcafe.com>

Halal

Rotana Moroccan | 10-11 Preston Street, BN1 2HN | 14:00-23:00 | <http://rotana-restaurant.co.uk>

A Taste of Sahara | 103 Western Road, BN1 2AA | 12:00-11:30 | <http://www.atasteofsahara.com>

Curry Leaf Café | 60 Ship Street, BN1 1AE | 12:00-15:00;18:00-10:30 | <http://www.curryleafcafe.com>

Kosher

There are currently no Kosher shops or restaurants in Brighton. Chabad Lubavitch of Brighton recommend the following supermarkets for kosher food:

Waitrose | 130-134 Western Road, BN1 2LA | 07:30-22:00 | Kosher section

Tesco | Church Road, BN3 2DL | 08:00-22:00 | Kosher section

Sainsbury's | 361-367 Old Shoreham Road, BN3 7GD | 07:00-11:00 | Dry food products

ASDA | Brighton Marina, BN2 5UT | 24 hours | Dry food products

M&B Premier newsagents | Hove Street, BN3 2DF | Challah available from Thursday morning while stocks last

Various Kosher stores do regular deliveries to Brighton. www.JustKosher.co.uk currently offers a door-to-door delivery, while www.titanics.co.uk will send all your products via courier, ensuring that your refrigerated products are packed appropriately.

Fast Food

McDonald's | 140 London Road, BN1 4JH | 05:00-00:00

Burger King | 63-65 North Street, BN1 1RH | 09:00-05:00

KFC | 63-65 Western Road, BN1 2HA | 10:00-23:00

Domino's Pizza | 16-17 St George's Place, BN1 4GB | 10:30-00:00

Subway | 146 North Street, BN1 1RE | 24 hours

Supermarkets

ASDA | Brighton Marina, BN2 5UT | 24 hours

Morrison's | 5-8 St James's Street, BN2 1RE | 07:00-10:00

Sainsbury's Local | 134 North Street, BN1 1RG | 07:00-23:00

Tesco | 5 Jubilee Street, BN1 1GE | 06:00-23:00

Waitrose | 130-134 Western Road, BN1 2LA | 07:30-10:00

hiSbe – How it Should be (Social Enterprise) | 20-21 York Place, BN1 4GU | 09:00-20:00

Emergencies

Please familiarise yourself with the emergency evacuation procedures throughout the venue.

Smoking

Smoking is not permitted anywhere in the venue.

Cash Point/ATM

There is an ATM machine in the East Bar. Withdrawal fees are applicable.

NatWest and TSB cashpoints are located in West Street (to the right of the building as you look at it).

There are also NatWest cashpoints inside Churchill Square, located in the Churchill Square shopping centre behind the Brighton Centre.

Wi-Fi

Brighton Centre Wi-Fi is free for all to use and you don't need a code – just click on the Brighton Centre icon.

Is there somewhere I can charge my device?

This year we have charging stations where you can charge your device. There are two located on conference floor, one located on the West landing and one on the ground floor.

You can leave your device there securely while it charges. Please note devices are left at the owner's risk.

Further information

The [Visit Brighton website](#) has a range of information on the local area and making the most of your visit to Brighton.

Travel and Directions

Additional travel information can be obtained from the following:

Websites

www.thetrainline.co.uk	www.qjump.co.uk	www.streetmap.co.uk
www.nationalexpress.co.uk	www.tfl.gov.uk	www.nationalrail.co.uk

Telephone

National Rail enquiries: 08457 48 49 50

National Bus enquiries: 0870 608 2608

National Express Coaches: 0990 808 080

By rail:

Brighton is served by direct rail links from many major central London stations and has frequent services from Portsmouth, Worthing, Lewes, Seaford, Eastbourne and Hastings.

For train times and prices visit the [Southern Railway website](#).

Brighton Train Station is centrally located within a 10 minute walk of the Brighton Centre.

Directions from Brighton Train Station to the Brighton Centre: Walk out of the station and head south down Queens Road, when you get to the Clock Tower cross over and follow West Street directly south until you get to the seafront. The Brighton Centre is to the right and less than a minute walk and is situated on Kings Road.

There is a taxi rank situated immediately outside the front of Brighton Station.

Accessible train travel

Southern Railway's new trains have ramps for wheelchair access, designated accessible spaces in some cars, and an accessible WC, as well as colour schemes and visual & audible announcements that are helpful to people with a sensory disability.

Southern Railway also offers advice on the accessibility of stations and help on and off trains. Please note, if you require assistance you will need to book this at least 24 hours in advance.

Accessible taxis can also be made available at no cost on Southern routes to take passengers with

disabilities from stations which are not accessible to stations that are.

For further information call 08451 272920 or textphone 08451 272940

By bus:

Buses run from all over the city and neighbouring towns and all lines have stops in the city centre where the Brighton Centre is located. Churchill Square shopping centre is where the majority of buses stop closest to the venue.

Directions from Churchill Square to the Brighton Centre: when exiting the bus you need to head east, if Churchill Square is in front of you turn left and if behind you turn right, towards the Clock Tower. When you reach the Clock Tower turn right and head down West Street, until you get to the seafront. The Brighton Centre is to the right and less than a minute walk and is situated on Kings Road.

[Visit Brighton Buses for more information.](#)

All National Express coaches arrive into Brighton Coach Station (Pool Valley) which is situated just off the seafront; it is the final stop on your journey and is a 5 minute walk to the Brighton Centre.

Directions from Pool Valley to the Brighton Centre: Walk directly south out of the coach station heading south towards the sea and onto Kings Road. The Brighton Centre is to the right and around 5 minutes' walk and is situated on Kings Road.

Accessible bus travel

All Brighton & Hove Bus and Coach Company buses are wheelchair accessible and have the facility to lower the step for easy access. They are also all 'Talking Buses' and have screens advising of next stop information.

The [Brighton and Hove bus timetables](#) are available on-line or, if required, in large print on request. All main bus stops, 270 in total, have "real time" information and fobs can be provided by the council on 01273 295555 to transform them to 'Talking Real Time Boards' for blind or sight impaired passengers. Real Time information, linked via GPS to the bus, allows passengers to obtain up to date bus information advising how many minutes to the next service.

Tickets can be bought on board the bus, in advance via a Smart Card or via a mobile phone app called

an M Ticket.

For further details on Brighton bus travel contact [Brighton & Hove Bus Company](#) on 01273 886200. Download their real time apps or purchase tickets online via their website www.buses.co.uk. Certain door to door services can also be booked. Please call 01273 505888 for more details.

By bike:

The Brighton Centre is easily accessible by bicycle via the numerous cycle routes all over the city.

There is covered cycle parking available at the front and rear of the venue.

For more information or to plan your journey visit the [city council cycling page](#), where you will find maps and information on cycle parking.

By car:

From London and the North the easiest way to get to Brighton is to connect via the M25 London orbital motorway.

The Brighton Centre is about 45 minutes once you leave the M25; leave the M25 at junction 7 southbound onto the M23, which later becomes A23 directly into Brighton. The road will continue through the City straight to Brighton Seafront where the Brighton Centre is located.

Brighton and its closest neighbours to the East and West are linked via the A27. This is the easiest route to Brighton from both directions. Leave the A27 via the A23 ramp (signposted Brighton), take the 3rd exit on the first roundabout and 1st exit on the second roundabout, this will join you onto the A23 / London Road directly into Brighton. The road will continue through the City straight to Brighton Seafront where the Brighton Centre is located.

Parking:

As with most cities, parking in Brighton is at a premium so if you wish to drive to the Brighton Centre please be aware that Brighton Centre does not have its own car parking facilities. There are lots of options for car parking surrounding the venue and you can find car park information here.

Pay and Display parking is available close to the Brighton Centre. [Details can be found here](#).

Accessible parking

Orange/Blue Badge holders can park free and for unlimited time in Voucher Parking spaces and in on-street pay & display spaces in Brighton & Hove.

Additionally Blue Badge holders with a clock are allowed to park on yellow lines for up to three hours, provided they are not causing an obstruction.

Please note, parking in the city centre car parks is not free for Blue Badge holders. For further enquiries, you can also call the Blue Badge Shop on 01273 296270.

For customers who are Blue Badge holders there are lay-bys at the front and back of the venue where you can drop off or pick up but we would discourage parking in these areas as there is a 3 hour limit. Blue Badge regulations apply to other on-street parking, e.g. yellow lines. For more information about accessible parking in and around the venue please visit the city council's dedicated web page where you will find [a PDF that lists accessible bays in the city](#), the Brighton Centre is located in "Zone Z" and the closest bays are on West Street and Cannon Place. The closest accessible bays to the venue are in Churchill One car park, West Street BN1 2FD, on the ground floor opposite the rear entrance to the Brighton Centre on Russell Road but please note that charges are applicable.

By taxi:

Taxis that you can hail are easily identifiable by the aqua and white livery, they can be booked in advance or can be picked up from the various ranks around the City, the closest to the Brighton Centre is at the bottom of West Street outside the Odeon Cinema. Private Hire vehicles are also available but will not stop if you try and hail them. Both are bookable by telephone and the Brighton Centre information desk staff will be happy to do this for you.

Local Taxi companies include:

- Radio Cabs – 01273 204060 / 01273 414141
- Streamline – 01273 202020 / 01273 747474
- City Cabs – 01273 205205

Accessible taxis

Brighton & Hove Council have a scheme that provides direct telephone numbers for licensed driver who are available and able to carry wheelchairs.

[Weekdays](#)

[Evenings/Nights](#)

Further information on wheelchair accessible taxis can be found [here](#).